

## How to Add Blue Notes and Orders to eMAR

1. Navigate to eMAR > Orders > MAR/TAR Notes

Home Dashboard e-ADT e-Assessments e-Plan e-Notes e-Notes V5 **e-MAR** e-TAR POC POC V5

MAR/TAR Bulletin **Orders** Administration

Add To MAR/TAR Add To MAR/TAR Batch **MAR/TAR Notes** Enter New Orders Medication Profile(new) Receive Orders (ne

2. Select your resident by placing a tick next to their name.  
Please note, you can only work on one resident at a time.

1. Select resident(s)

**Find Resident**

Selection Filter: All

Search By: --Select--

Find Clear Cancel

Select	Name	Chart Number
<input checked="" type="checkbox"/>	Adamson, Freya	136
<input type="checkbox"/>	Berry 154, Joanne	629
<input type="checkbox"/>	Bronson, Pierce	200
<input type="checkbox"/>	Brown, Sarah "Betty"	623
<input type="checkbox"/>	Calvert, Lorna	103
<input type="checkbox"/>	Dodd, Naomi	613
<input type="checkbox"/>	Duckworth, Vera	263
<input type="checkbox"/>	Henderson, Jordan	593
<input type="checkbox"/>	hyde, stephanie Elizabeth	221
<input type="checkbox"/>	Kane, Harry	596

\* A B C D

3. Select their Prescriber from the dropdown list

Resident Demographics



Resident Name: Adamson, Freya  
Date of Birth: 21-06-1945  
Chart Number: 136  
Bed: G - Room:1  
Date of Admission: 18-04-2019 5:33:00 PM

Health Conditions

Diagnoses  
General medical examination - Diab

Allergies  
Blood Pressure  
120/80 mm Hg  
Height  
15 cm; 0'6  
Weight  
78 kg; 171.96 lbs  
Diet

2. Select Prescriber

Prescriber: **Brown, Dr**

Order Date: 29-07-2021

4. Select the Med Type:

3. Select med type

Non Medication MAR Order  Non Medication TAR Order  **MAR Note**  TAR Note  PRN Protocol

- a. **Non Medication MAR Order** – used to add an Order to the MAR. Orders are used to record that actions/tasks have taken place.
- b. **Non Medication TAR Order** – used to add an Order to the TAR (for treatments/topicals. Not all homes use the TAR). Orders are used to record that actions/tasks have taken place.
- c. **MAR Note** – used to add a Note to the MAR. Notes are used to record person-centred information such as their preferences etc.
- d. **TAR Note** – used to add a Note to the TAR (for treatments/topicals. Not all homes use the TAR). Notes are used to record person-centred information such as their preferences etc.
- e. **PRN Protocol** – used to enter PRN Protocols into the eMAR system

**Prince, Christopher**  
Bed: GF, Room: 04  
Chart #: 4

**Allergies**  
NKA  
Alert(s) : Sensitive to plasters

**Diagnoses**  
Diabetes, Cancer

Hide Details Available PRNs (2) PRN Protocol LOA

Note: Christopher likes to take his medication with a cup of tea  
 Manage Order  
 Rx: ATM320 started from 21-02-2019 0800 (no end date scheduled)

**An example MAR NOTE**

ORDER: Please check Christopher's temperature twice a day. Mark as "Completed" and record the result in the bio-test (heart icon) Due at 0800  
 Admin History Last Given: 29-06-2021 0933  
 Manage Order

**An example Non Medication MAR ORDER**

Rx: ATM321 started from 21-02-2019 0800 (no end date scheduled)

Completed Due at 0800 Not Completed Due at 0800

5. Fill in the order details
  - a. **Frequency** – how many times a day should the Note/Order appear, and at what times?
  - b. **Duration** – how long do you want the Note/Order to appear for? Leave as zero if you want the Note/Order to stay on indefinitely
  - c. **Administration Start Date & Time** – When should the Note/Order begin? The time must match one of the times entered into the Frequency section.
6. **Directions** – type in the Note/Order details exactly as you want them to appear on the system.

Non Medication MAR Order
  Non Medication TAR Order
  MAR Note
  TAR Note
  PRN Protocol

4. Fill in order details

Frequency 0800 1200 1600 2000 Four times daily

Duration 0 Day(s)

Administration Start Date & Time 29-07-2021 1200

Directions Freya likes to take her medication one at a time from a spoon

7. Click 'Add to MAR Now' and click 'OK'.

4. Fill in order details

Frequency 0800 1200 1600 2000 Four times daily

Duration 0 Day(s)

Administration Start Date & Time 29-07-2021 1200

Directions Freya likes to take her medication one at a time from a spoon

Add to MAR Now

8. You will see this message when the Note/Order has been successfully added:

