How to manage submitted assessment in the CCRS?

1. Log in to Mede-care system. Then Select E-assessment.

2. Once you have the E-assessment open go to Submission then select CCRS submission History.
   Under the submission history if will give you a list of all the submitted file.

3. Select the file that you wish to manage then press "MANAGE".

4. I will open the screen where you can manage all the submitted assessment. You can mark them whether it is accepted or Rejected. If all the assessments are marked "ACCEPTED" or "REJECTED" press the SAVE.