

ePlan Functional Proficiency

Date of Observation:

Participant:

Please complete an assessment for each participant

Section A – Accessing/Editing Care Plans	-2	-1	0	1	2
1. Starting a new Care Plan					
2. Setting a Next Review Date					
3. Opening a Care Plan via the Patient Profile					
4. Opening a Care Plan using the Quick Entry Menu					
5. Expanding/collapsing and editing sub-domains in Summary View					
6. Accessing and using the Care Plan Detail View screen					
7. Navigating Care Plan domains within the Detail View					
8. Entering Custom Etiologies, Outcomes and Interventions					
9. Adding Etiologies, Outcomes and Interventions from the Care Plan Library					
10. Editing Etiologies, Outcomes and Interventions manually					
11. Using the Find/Replace feature to personalise a Care Plan					
12. Assigning Next Review Date to Outcomes					
13. Defining Discipline, Frequency, and Duration to Interventions					
14. Using the “Don’t Show on Report” feature					
Section B – Using the Build to Care Plan feature	-2	-1	0	1	2
15. Selecting items individually to Build or Remove					
16. Using Select All					
17. Bypassing the Build to Care Plan feature					
Section C – Archiving & Editing Care Plan Sub-Tabs	-2	-1	0	1	2
18. Using the Copy feature to archive a Care Plan					
19. Editing the Medical Tab					
20. Editing the Nursing Tab					
21. Editing the Nutrition Tab					
22. Editing the Activities Tab					
23. Using the Batch Immunization feature					

Scoring Legend

-2 Not Completed

-1 Partially Completed

0 Moderately Completed

1 Almost Completed

2 Fully Completed