

How to Send the Re-Order

Step 1: Go to the e-MAR=>med pass, under there Go on the 'Manage Order' option on the medication you want to reorder.

The screenshot displays the e-Care IV web application interface. At the top, it shows the user is logged in as 'Mrs. HELEN SMITH' and is viewing a 'MED pass 2 on Tuesday November 25, 2014 (0700 to 0959 hrs) - Scheduled'. Below this, there are navigation icons and a 'LOA' button. The main content area is a table of medications for the client.

Client	Medication	Image	Time	Special Instructions	Administered	Not Administered
 Rm NA HELEN SMITH HV20100803	MEDICATIONS CRUSHED IN APPLESAUCE**MONITOR WHILE TAKING MEDS**FLUIDS: 125ML 5 BY MOUTH FOUR TIMES DAILY AT RESIDENT'S ROOM AS PER RESIDENT'S PREFERENCE <i>Start from 2013-01-30 08:00 (No End Date Scheduled)</i> RX: A1M230522		0800			
	Manage Order					
	REGULAR DIET/REGULAR TEXTURE <i>Start from 2013-01-30 08:00 (No End Date Scheduled)</i> RX: A1M230522		0800			
	Manage Order					
	Add extra cup of water at each meal and snack. Encourage fluid intake at all meals and snacks <i>Start from 2013-02-01 08:00 (No End Date Scheduled)</i> RX: A1M231070		0800			
Manage Order						
Add extra cup of water at each meal and snack. Encourage fluid intake at all meals and snacks <i>Start from 2013-02-01 08:00 (No End Date Scheduled)</i> RX: A1M231072		0800				
Manage Order						
Cyanocobalamin - (Vitamin B12) 1 TAB (250mcg) Rnd Pink Tab (EQUIV TO Vitamin B12) 1 TABLET BY MOUTH ONCE DAILY			0800			Due
<i>Start from 2013-10-12 08:00 (No End Date Scheduled)</i> RX: 36963192 ON HAND: 4.00 (Click to see details)						
Admin History						
Manage Order						
Donepezil Hcl - (Aricept) 1 TAB (Film-coated Tablet) (10mg) Yellow Round Tab Aricept/10 (EQUIV TO Aricept)			0800			Due

Step 2: -Click on the 'Reorder' tab.

-Put the date and the time.

-Click on 'Send reorder' tab, the order will be sent.

The screenshot displays a web-based medical interface. On the left, a sidebar shows patient information for Mrs. HELEN SMITH, including her room number (Rm NA), chart number (HV20100803), and a list of diagnoses and allergies. The main area is a 'Manage Order' dialog box. It contains the following sections:

- Client Demographics:** Client Name (SMITH, HELEN), Date of Birth (1980-01-01), Chart Number (HV20100803), Bed, and Date of Admission (2010-08-03 10:41:00 AM).
- Health Conditions:** Diagnoses (Allergies; Cerebrovascular Accident; Cerebrovascular Accident (Stroke); Dementia; Depression; Hypertension; Osteoporosis - r/t disc compression x-ray done July 15, 2010), Allergies (Medication - Sulpha; Alert(s)), Blood Pressure (105/66 mm Hg), Height (164.59 cm; 0'0"), Weight (55.6 kg; 122.58 lbs), and Diet (Regular Texture; Regular Diet - Provide Lactaid Milk. Double portion at breakfast; Target Fluid Intake - 1383 ml/day. 1).
- Medication Order Information:** Medication Order Number (ATM298567), Medication Order (DIN 00335940, Cyanocobalamin - (Vitamin B12), RX:36968199), and Medication Order Date (2013-10-08).
- Medication Order Date:** Effective Date (2014-11-25), Time (0800), and buttons for 'Print Order Scheduled', 'Hold Order', 'Discontinue order', 'Reorder', 'Remove from MAR Sheet', and 'Edit Order'.
- Buttons:** 'Send Reorder' and 'Cancel' buttons are located at the bottom of the dialog box.

Red arrows in the image point to the 'Reorder' button in the 'Medication Order Date' section and the 'Send Reorder' button at the bottom of the dialog box.